

Book an appointment using Manage My Health

This services is designed for booking standard 15 minute appointments.

Do not book New Patient appointments using Manage My Health, please phone reception.

1. Under the Services Menu Click: Book Appointment



2. Select the person you wish to see

Time	Duration	Doctor
07:45 AM	15 Mins	Dr Vanessa Valley
08:00 AM	15 Mins	Dr Vanessa Valley
08:15 AM	15 Mins	Dr Vanessa Valley
08:45 AM	15 Mins	Dr Lauren Roche
09:00 AM	15 Mins	Dr Noriko Noda
09:00 AM	15 Mins	Dr Vanessa Valley
09:15 AM	15 Mins	Dr Vanessa Valley
09:15 AM	15 Mins	Dr Noriko Noda
09:15 AM	15 Mins	Dr Grace Couper
09:30 AM	15 Mins	Dr Grace Couper

3. Select the day

4. Select the time (available times from tomorrow onwards will be displayed)

5. Click: Confirm the appointment request

This will display a confirmation screen.

1. You must enter the reason for Appointment — however you can type private if this is appropriate.

2. Read the Terms & Conditions. This will explain the rules around making appointments.

3. Tick: Accept Terms & Conditions

4. You appointment request has been sent.

5. You will receive an email confirming appointment.

Please make sure your appointment is on the correct day and with the correct Doctor.

Request a repeat prescription using Manage My Health

This services is designed for requesting repeat prescriptions for your regular medications only.

1. Under the Service Menu select: Repeat Prescriptions



2. Select: Pickup Method – Choose “Patient to Pick up” or “Fax to Pharmacy”

If you require it to be faxed select “Fax script to Pharmacy” and the pharmacy contact box will popup. Enter the pharmacy name. If you do not know the fax number enter (00)0000000 (we have all the fax numbers on file and will add for you).

A screenshot of the 'Repeat Prescriptions' form. The form has a 'Send To' dropdown set to 'Repeat Prescription' and a 'Script pickup method' dropdown set to 'Fax Script to Pharmacy'. A 'Pharmacy Contact Details' popup is open, showing fields for 'Pharmacy Name' (Kamo), 'Address', and 'Fax' ((00)000-0000). There are 'Ok' and 'Cancel' buttons at the bottom of the popup. Below the popup, there is a table with columns 'Date Given', 'Medication Name', and 'Dire'. The first row shows '14 Apr 2014', 'Panadol 500mg Tab', and 'take 2 twice a day'. Below the table is a 'Message' box with '400 characters remaining'. At the bottom, there is a checkbox for 'I accept the Terms & Conditions for Repeat Prescriptions.' and 'Request' and 'Cancel' buttons.

3. Tick the regular medications you require repeated

4. You can type a note in the message box if needed.

5. Read the terms and conditions by placing the mouse over the words “Terms & Conditions”. This will explain the expected time frame for your response and any potential costs.

6. Tick: Accept terms & conditions

7. Click: Request to send message



Your script will be ready after 3pm the following business day.